



Arizona SkillsUSA Board Meeting Minutes

Arizona SkillsUSA Board Meeting		
8.26.2011	10:00 a.m.	Arizona Department of Education
Meeting called by	Carrie Wolf	
Type of meeting	Annual Organizational	
Facilitator	Carrie Wolf	
Note taker	Pete Pederson	
Attendees	Kevin Coe, Michelle Martinez, Mike Rust, Oscar Olivias, Pete Pederson, Ross Rector, Steven Paluch, Jason Wojck, Caitlin Horner, Evelyn Irvine, Carrie Wolf,, Fred Lewis, Rolando	
Call to Order, Pledge of Allegiance		
5 minutes	Ross Rector	
Discussion		
Conclusions		
Action Items	Person	Deadline
Reading and Approval of Previous Minutes		
5 minutes	Pete Pederson	
Discussion	Hand written notes were brought to the meeting for January 2011.March 2011, and Meeting held in Tucson at the Annual CTE Conference	
Conclusions	Reading of the minutes were tabled until they could be typed	
Carrie volunteered to type up as much of the minutes and try to present them before the end of the meeting or she would e-mail Them when they were completed.		
Action Items	Person	Deadline
	Carrie Wolf	Next Meeting
Treasures Reports		
[Time allotted]	Fred Lewis	
Discussion	Current Balances' are \$25,114.51 in Savings and \$140,891.57 in Checking	
Conclusions		
Action Items	Person	Deadline
State Supervisors Report		
5 min	Those Present	
Discussion		
<p>Jason Wojck reported that there were major changes coming in the Internship CoOp programs in the state He reported that the Department of Labor has conducted inspections and Arizona is the first and only to be fined, a Mesa Cabinet Shop was fined \$11,000 per student. Jason reported that Arizona Department of Education (ADE) sent something out during the Arizona Career and Technical Education (AZCTE) Summer Conference. He also said he would be meeting in a couple weeks with local directors to discuss the matter.</p> <p>Oscar Olivias asked how this would affect our state competitions, Carrie Wolf suggested it was not a work site and would not have any effect. Jason stated it has to do with the businesses involved</p> <p>Ross Rector – questioned again if it is only an Arizona Business that has been fined. Jason reiterated that is has only happened here in Arizona.</p> <p>Oscar – questioned which contests were affected? Jason stated currently Auto, Culinary, and Construction. He said they are dealing with AG differently. Ross- questioned why AG was being treated differently? Jason informed us that AG already has a law that pertains to this matter.</p> <p>Jason also informed us that the Arizona Attorney General and Department of Labor is reviewing each programs equipment list.</p> <p>Oscar asked if there is anyone in AZ DOL that supports CTE, Jason said no. He did say that Mark Gilbert is trying to fight the issue.</p>		



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Conclusions		
There are documents being filed with ADE layers for their review. Jason also stressed to have students keep detailed logs of how long they work on a task, what they did and when they switched Tasks. He said they are finding out new things every day.		
Action Items	Person	Deadline
Board requested regular updates on the matter	Jason Wojck	8 Oct 11
Directors Report		
[Time allotted]	Carrie Wolf	
Discussion	Directors report was tabled until typed report is presented	
Conclusions		
Action Items	Person	Deadline
Report needs to be typed	Carrie Wolf	8 Oct 11
Committee Work Session (working lunch)		
2 hours 30 minutes	All	
Discussion	Meeting recesses to committees at 11:30, Reconvened at 1:41	
Policies Committee- Michelle Martinez, Rolando, Business and Industry Committee – Oscar Olivias, Mike Bailey		
Events Committee – Ross Rector, Steve Paluch, Budget Committee – Fred Lewis, Pete Pederson, Kevin Coe		
Conclusions		
See attached committee reports		
Action Items	Person	Deadline

Committee Reports		
1 hour	Ross Rector	
Discussion	See Attachments	
Conclusions		
1. Budget committee questioned the board about what financial reports they wanted to see on a regular basis		
2. Policies Committee submitted the Reduction in the number of state officers elected annually policy drafted by Caitlin Horner - Oscar Olivias Moved to accept. Motion was seconded and carried.		
3. Policies Committee reported about the re-alignment of regions proposed drafted by Caitlin Horner. Region 1 and 2 expressed concerns. Tabled for stakeholders review		
4. Policies Committee recommended making Chapter Management Training (CMT) as a qualifier for state competition for first and second year advisors, starting in 2013 School Year <ul style="list-style-type: none"> a. How can it be tracked? b. Carrie stated Flagstaff CMT would end up being canceled. 		
7 Yeah 2 Nay proposal carries		
5. Business and Industry – See Attachment		
6. Events Committee – See Attachment		
Action Items	Person	Deadline
1. P&L, YTD and Balances Sheets comparing Month to Month for last four years when we switched to Quick Books	Evelyn Irvine	8 Oct 11
2. Officer Election Proposal must be submitted to student body at Fall Conference (FLC)	Carrie Wool, Caitlin Horner	24 Oct 11
3. Request more input from Region Advisors	Policies Committee	24 Oct 11



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4. Changes in By-Laws		Policies Committee	8 Oct 11
Officer Selection			
[Time allotted]	Pete Pederson		
Discussion	Michelle Martinez moved to amend the meeting agenda to hold officer elections before we working in committees. Oscar Olivias seconded. Motion Carried.		
Michelle moved to keep current officers, it was seconded and approved. President Ross Rector, Secretary Pete Fred Lewis			
Michelle nominated Mike Bailey as Vice President. Vote was Unanimous.			
Conclusions			
Action Items		Person	Deadline
Future Dates			
[Time allotted]	All		
Discussion	Next Meeting 8 Oct 11 9 a.m. – 4 p.m.		
Business and Industry Committee will meet with Business and Industry candidates			
Annual Audit will be completed by other board members while industry partners are interviewed			
Conclusions			
Action Items		Person	Deadline
Business and Industry Partners Interview		Ross and Carrie	8 Oct 11
Audit Materials		Carrie and Evelyn	8 Oct 11
Adjourn			
5 min	Ross Rector		
Discussion	Meeting adjourned at 3:55		
Conclusions			
Action Items		Person	Deadline