

Arizona SkillsUSA Board of Directors
Meeting Minutes: September 14, 2012
Location: Arizona Department of Education

In Attendance: Fred Lewis, Steven Paluch, Ross Rector, Michelle Martinez, Gary Townsley, Pete Pederson, Andrew Lamer, Mike Bailey, Kevin Coe, Carrie Wolf
Missing: Mike Rust, Oscar Olivas

- I. Meeting called to Order at 10:07am, Pledge of Allegiance
- II. Reading and Approval of July 17, 2012 Minutes: Fred Lewis motioned to approve, Mike Bailey seconded, unanimous vote
- III. Reports
 - A. Treasurer's Report
As of July 31, 2012, the Balance on Hand is \$237, 318.65. There is nothing outstanding as of that date. Carrie stated that there is an outstanding bill due from Ganado and possibly one from MetroTech.
 - B. State Supervisor's Report
There are no state supervisor's in attendance, and Dennis Fiscus could not attend.
 - C. Director's Report
Carrie has been directed to visit every chapter annually. Six people attended WLTI. FLC and LTC are in the works. An IPAD was purchased for use by staff. Ann Wick is retiring and returning to Arizona.
- IV. Old Business
 - A. Constitution and Bylaws: At the last meeting, Dennis Fiscus asked us to wait on moving on a constitution until he could bring something forward that might be consistent between CTSO boards and help us with 5013C issues. Since he is not in attendance, it was moved by Pete Pederson and seconded by Ross Rector to table this until our next meeting. Vote was unanimous.
 - B. Business/Industry Leadership Recommendations: We would like B/I to endorse our leadership events; Steven has one in mind. Ross has talked to one of his advisory board members. Pete was at a U of A apprenticeship meeting and would like to contact Jim Click. Carrie should send the letter that we used at state to recruit B/I to the whole board for use. We discussed the importance of having leadership qualifications (see below), funding issues that a lot of districts has, and equity issues.

Leadership Qualifications Discussion:

- Create an accountability rubric
- Add Regionals as an option
- Add additional conference and B/I buy in
- Combine leadership competition with conference, like FBLA (keynote, job interview, etc.)

- C. Strategic Plan Update: Carrie revised the strategic plan based on the meeting in July. Discussion about how to do Regional officer elections. Carrie said she could send each advisor a contact list by region. We reviewed each goal to see where we are. Carrie has contacted some industry partners, Mike Bailey is already with us. She will invite some to FLC this year. Gary stated that we should continue our search for the right people to serve on the YDF.
- V. New Business
- A. FLC Update: Carrie gave schedules and promo info with pre and post discussion questions. There will be a board meeting at lunch or at a later webinar. Ross will do a workshop for advisors on POW and leadership. Michelle will do a workshop for advisors on PDP.
- B. LTC: Carrie gave out schedule and ideas were given regarding this year's camp.
- C. Budget Review 2012: Carrie has no projected budget but showed us last year's budget; it has separate coding categories. The question was raised and discussed about raising cost if we're apparently making money. Carrie stated that as director, she was trained to keep a balance to encumber funds for three years. Some codes are at a positive balance, while others are not. Gary will look for a lot to store the trailer in.
- D. Report from Mr. Fiscuss: Not in attendance
- VI. Future Dates: October 22 (FLC): Lunch meeting or future webinar, LTC Audit
- VII. Adjournment: Kevin Coe motioned to adjourn, Mike Bailey seconded, with a unanimous vote, the meeting adjourned at 1:57pm.