

# SUBSTITUTION POLICY



*The following policy is in effect at all SkillsUSA Arizona conferences: Advisor Leadership Conference, Program of Work Conference, Fall Leadership Conference, SkillsUSA on Ice, Leadership Training Camp, Region Skills Conference, State Championships. National SkillsUSA policy will be followed when and where applicable.*

Any student or/and advisor registered for a SkillsUSA Arizona conference and are unable to attend, may be substituted for another student and/or advisor. Substitutions may be made at no additional registration cost seven days before the conference and on the day of the conference. Up to 10 students, per school, may be substituted on the day of the conference. Substitutions of all registrants will NOT be permitted at any conference. Substitutions will be accepted at the conference's registration area, during the specified registration period prior to the start of the conference. Substitutions of all registrants will NOT be permitted at any conference. In addition, the following items are in effect at the specified conference:

## Leadership Training Camp

Due to cabin housing assignments, substitutions are gender to gender; male to male or female to female. We are unable to accommodate male to female or female to male substitutions.

## State Championships

Due to space and materials requirements, substitutions are contest to contest; i.e. Carpentry to Carpentry. We are unable to accommodate substitutions to a different contest; i.e. Carpentry to Plumbing. Consulting with a contest technical chair to substitute a student into a different contest is NOT permitted. Substitutions are only eligible for contests that do not require a prior qualification.

Substitutions of all registrants on a contest team is NOT permitted. Each school may substitute 1/3 (one third) of a contest team; i.e. School A has a three-person team competing in Community Service. School A may only substitute one member of the team.

Substitutions MUST be a member prior to the national March 1 membership deadline.