

SkillsUSA Board Meeting 3 March 2018

1. Called to order at: 9:01
2. Location: Verrado High School, Buckeye AZ
3. Attendance:
 - a. Members Present: Caitlin Horner (President, Alumni), Ken Wilk (Post Secondary), Pete Pederson (Secretary Region 6), Jerad Rodriguez (Cardio Vascular Consultants B&I), Kathy Harding (Region 3), Josh Woodmansee (Snap-On B&I), Sam Romine (Treasurer Region 1), Mike Walker (VP, Region 5), Frank Pinnell (Region 4), Robin (State Director)
 - b. Members Absent: Nicky (B&I), Region 2
4. Minutes: Tabled and will be emailed later
5. Treasurers Report:
 - a. Concerns about the aging report
 - b. Question about Tri over the past three months?
 - i. Have had some challenges with:
 1. checks being sent out, one recent check took 4 weeks
 2. One individual that Robin is working with, the check writer is difficult to work with
 3. We got a notice that we were late with payroll tax
 4. Notice sent to CEO
 - ii. Would like to find someone in Arizona
 - iii. Electronic Checks, but requests have been made to send hard copy checks for urgent deadlines
 - c. FFA is dealing with another company, but they are trying to figure out more about CTSOs
 - d. QuickBooks is a common knowledge for Robin, and they do not work this way.
 - i. Robin used to be able to take phone calls from regions and instructors and fix through QuickBooks.
 - ii. All issues are forwarded to Tri
 - iii. Is this due to invoicing?
 1. Robin has received the organization credit card statement two weeks late.
 - iv. Jerad asked about when the last audit was completed?
 1. Robin reported that an audit was completed in 2015
 2. Financial review completed in 2015
 - a. Don't know how close Tri is monitoring the audit procedures are being followed.
 3. Additional history was provided for new board members benefit
 4. Requested paperwork from Tri, but they said they can send spot checks (which is unacceptable)
 - v. June meeting will be for a review of local companies to interview.
 - vi. Accurate numbers were sent for original bid and we are paying \$17,000, which is higher than we were quoted.

- vii. Question about any schools being locked out because of bad debt, Robin said no.
 - viii. Ken moved to approve, Frank second, approved
6. Regional Skills Conference Findings and Suggestions
- a. 5 Regional contests complete, last one completed last week.
 - i. All went well except for Region 6, next year we need to get them over one weekend
 - ii. Would like to look at raising regional coordinators stipend for next year, goal would be to increase it from \$2000 to \$3000
 - 1. New coordinators suggested to start as a base stipend (\$2000) and an increase as a retention bonus.
 - 2. Michelle Martinez and Robin working on a training program and for missed items a reduction in stipend.
 - b. Qualifiers
 - i. Texas has 13 districts like our regions. At 26,000 members.
 - 1. They then only have 13 competitors for each contest at State unless district directors request more.
 - 2. They hold a lot more state only contests
 - ii. California has not responded due to other events
 - iii. Other state CTSOs
 - 1. Are a little more lenient
 - iv. Next year we want to have regionals as qualifiers (ACTION ITEM FOR JUNE)
 - 1. Top 3 qualifiers from regionals would compete
 - 2. Question about online testing for state competition
 - a. DOJ online exam system
 - b. Moodle and other free online testing options
 - 3. Need to announce at State
 - a. Survey format to write thoughts to advisors
 - b. No need for an Organization vote because it is not in the constitution or bylaws
 - c. Are there any other options?
 - i. Review, online exam score would be a second option if not qualifying at regionals
 - ii. HOSA does not allow substitutions due to online exam.
 - iii. Waiting List would be used.
 - iv. Look at every technical committee and allow the number to be determined by chair.
 - v. Midwestern states do require regionals as a qualifier.
 - 1. Post-Secondary would either have to compete at a regional or pass the exam with cut score.

- vi. Not wanting to turn students away, but safety is becoming a problem and B&I may start to walk away.
 - vii. Next step is Nationals and we want to send our best.
 - viii. May not make it for state, but a Wufoo survey coming
7. Need an advisor code of conduct
 8. Will have the constitutional amendment for student dues will be included from the state conference to increase dues from \$15 to \$20
 - a. Also include Article 8 for amendment
 9. Need plenty of volunteers for state conference
 - a. Grievance committee volunteers
 10. Contracts signed through 2020 for State Conference at convention site, north and west buildings.
 11. Adjourned at 9:50