

Arizona SkillsUSA Board of Directors Meeting Minutes  
January 8, 2016  
Arizona Department of Education

Voting members in Attendance: Phil Howardell, Pete Pederson, Sam Romine, Caitlin Horner, Nicole Chokran

Ex-Officio membership in attendance: Cindy Gutierrez, Robin Cronbaugh

Vacant: Business and Industry (1)

- A. Call to Order at 12 PM
- B. Reading and Approval of October 26, 2015 minutes
  - Pete moved to the approve the minutes as is
  - Phil seconded the motion
  - Minutes for the October 26<sup>th</sup> meeting were approved as is
- C. Reading and Approval of Treasurer's Report as of January 8, 2015
  - Pete moved to the approve the Treasurer's report as is
  - Phil seconded the motion
  - Treasurer's Repot was approved as is
- D. Business Items
  1. Board Conducted Financial Review
    - Phil, Pete, and Caitlin presented their findings and recommendations of the financial review which was conducted at the Leadership Training Camp on November 19, 2015.
    - See attached document for further details and reference
  2. Budget
    - Discussion was had on virtualizing the budget and income/expenses of the organization for posting on the website. Robin to take this on as an action item.
  3. Luncheon Sponsorship
    - Cindy discussed an upcoming recruitment event for the transportation and construction council and the opportunity for SkillsUSA to sponsor the luncheon
    - Phil moved to have SkillsUSA Arizona sponsor the luncheon for the transportation and construction council event
    - Caitlin seconded
    - Pete amended the motion – not to exceed \$500
    - It was approved SkillsUSA Arizona to sponsor the luncheon for the transportation and construction council, amount not to exceed \$500
  4. Add Robin to Wells Fargo bank account, Wells Fargo Credit Card, and Verizon Wireless accounts
    - Pete moved to approve Robin to be added the Wells Fargo bank , Wells Fargo Credit Card, and Verizon Wireless accounts
    - Phil seconded
    - It was approved for Robin to be added to the accounts

5. Amendments to Bylaws
  - (a) Phil moved to accept the proposed amendment to Article 4 as is – “Six (6) At Large Advisor members. Advisor must be from different regions) (one vote each)”. Pete seconded the motion. The proposed amendment to Article 4 was approved as is
  - (b) Phil moved to amend the title of Advisor At Large Position 1 and etcetera in Article 7, section 3 to read as “Advisor At-Large Region 1...etc.”. Nicole seconded. Amendment approved
  - (c) Phil moved to amend Article 7, Section 3 regarding term limits to read “limited to three consecutive terms”. Pete seconded. Amendment approved
  - (d) Phil moved to add two positions to the Board to Directors in Article 4, section 2, pre-secondary representative (one vote) and post-secondary representative (one vote). Pete seconded. Amendment approved
  
  - (a) Phil moved to amend Article 7, section 3 regarding election cycles to be read:  
“Year 1: Advisor At-Large Region 1, Advisor At-Large Region 2, Post Secondary  
Year 2: Advisor At-Large Region 3, Advisor At-Large Region 4, Pre-Secondary  
Year 3: Advisor At-Large Region 5, Advisor At-Large Region 6, Alumni Representative”. Pete seconded. Amendment approved.
6. Removal of CLC
  - Discussion was had on removing the Chapter Leadership Conference and creating several smaller events throughout the state geared towards new chapter and new advisor training
7. Board Recognition
  - Discussion was had on ways to better the recognize board members at all state events. Robin to take this on as an action item.
8. Championships Committee
  - Phil moved to create the create the Championships ad hoc committee to research the Regional Skills Conferences becoming a qualifier for the State Championships
- E. Future Meeting Dates:
  - State Officer Candidate Interviews: March 12, 2016 – Phoenix, AZ
  - State Championships: March 29-30, 2016
- F. Meeting adjourned at 2:55 PM